

Council of Councils Committee

Terms of Reference

The Council of Councils Committee is the standing committee of the Metro Vancouver Board that serves as a vehicle for bringing together all local government elected members from Metro Vancouver's member jurisdictions to discuss important regional matters, and to provide feedback on the services, plans and initiative of Metro Vancouver.

Committee Responsibilities

Regional matters that the Committee may discuss or review include, but are not limited to the following items:

- Metro Vancouver's annual financial plan;
- Major infrastructure projects;
- Strategic regional initiatives;
- Management plans and policies adopted by the Board;
- Communications between Metro Vancouver and member municipalities; and
- Relations between the Metro Vancouver federation and senior governments, external agencies, and organizations.

Committee Membership and Meetings

The Council of Councils Committee comprises mayors and councillors of all Metro Vancouver member municipalities including Anmore, Belcarra, Bowen Island, Burnaby, Coquitlam, Delta, Langley City, Langley Township, Lions Bay, Maple Ridge, New Westminister, North Vancouver City, North Vancouver District, Pitt Meadows, Port Coquitlam, Port Moody, Richmond, Surrey, Vancouver, West Vancouver and White Rock. Membership also includes the Electoral Area A director and alternate director, and the Executive Council of the Tsawwassen First Nation.

The Chair and Vice Chair of the Metro Vancouver Board are the Chair and Vice Chair, respectively, of the Committee.

The Committee meet at intervals determined by the Chair. Meetings may be plenary in nature, or may consist of separate sub-regional sessions in different areas of Metro Vancouver. A quorum of 50% plus one of the Committee membership is required to conduct Committee business.

Committee Management

The Committee Chair, or in the absence of the Chair the Vice-Chair, is the chief spokesperson on matters of public interest within the Committee's purview. On technical matters or in cases where an initiative is still at the staff proposal level, the Chief Administrative Officer or a senior staff member is the appropriate chief spokesperson.

The Chief Administrative Officer assigns a Committee Manager for the Committee. The Committee Manager is responsible for coordinating agendas and serves as the principal point of contact for Committee members.